



3rd October 2017

Dear Parent/Carer

Headteacher: Mr Philip Davies

**Safe Drive, Stay Alive Presentation – The Hexagon, Reading
Tuesday 7th November 2017 – 1.00pm-2.15pm**

I am writing to inform you that your son/daughter will be taking part in a visit to The Hexagon in Reading to watch the 'Safe Drive, Stay Alive' Presentation on Tuesday 7th November 2017.

The visit will take place during school hours – leaving Prospect School at approximately 12.30pm and returning to school by 3.00pm. All students will be expected to attend, regardless of whether or not they have timetabled lessons on this afternoon.

There is no cost to the students for this visit and I have arranged school trips insurance. However, I would be grateful if you could complete the slip below to acknowledge receipt of this letter and return it to Mrs Jeffery along with the completed Parental Consent and Medical Form.

If you wish your son/daughter to return home directly from The Hexagon after the presentation, please indicate this on the slip. All other students will be brought back to school on the coach.

Yours faithfully

Miss A Holt
Assistant Head of Sixth Form

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**Safe Drive, Stay Alive Presentation – The Hexagon, Reading
Tuesday 7th November 2017 – 1.00pm-2.15pm**

Please return to Mrs Jeffery, Sixth Form P.A. (by Friday 20th October 2017)

Student Name: **TG:**

*I/we acknowledge receipt of your letter dated 3rd October 2017, regarding the trip to The Hexagon on Tuesday 7th November 2017. *I/we have completed and returned the Parental Consent and Medical Form *delete as necessary

Please tick if applicable

*I/we do give permission for *my/our *son/daughter to return home from The Hexagon independently.
*delete as necessary

Signed : Date:.....

Name (PLEASE PRINT) :

ASPIRE - BELIEVE - ACHIEVE